



*Agenda*

**Agenda AAUBS Department Council**

**Thursday March 13, 2025**

12.30 – 14.30, Fib 2 - room 35

**Members:** Mette Vinther Larsen (formand), Jesper Chrautwald Sort (VIP), Jonas Strømfeldt Eduardsen (VIP), Pernille Gjerløv-Juel (VIP), Michael Simonsen (TAP), Tine Nørgaard (TAP), Marcus Møller Neuschild (ESA), Michelle Regnholt Winther (ESA), Hamid Raza (VIP)

**Observers:** Mikael Randrup Byrialsen, Gunnar Rimmel, Dmitrij Slepniov, Frederik Lundtofte, Christian Østergaard, Holger Roschk, Finn Olesen

**Cancellation:** Michael S. Dahl

**Guests:** Simon Mou Skogberg

**Secretary:** Karina Knudsen

*Agenda*

1. Approval of Agenda
2. Approval of Minutes
3. Update from the Head of Business School
4. Update from Student representatives and Research Groups
5. Follow-up on AAUBS Strategy
6. Planning of Business School Seminar
7. Welcome to Simon Mou Skogberg our new Head of Secretariat
8. Information and discussion regarding the working group for strengthened involvement in AAU's department council
9. Discussion of and comments on the document Guidelines for faculty and students
10. Approval of Annual cycle of the year 2025
11. Communication from the meeting
12. AOB



### 1. Approval of Agenda (5 min)

*Explanation: Approval of the agenda for the meeting*

Notes:

### 2. Approval of Minutes (5 min)

*Appendix: Minutes from AAUBS Department Council meeting on November 25th, 2024*

*Explanation: Approval of minutes from AAUBS Department Council meeting on November 25th, 2024*

Notes:

### 3. Update from the head of Business school (10 min)

*Appendix:*

- AACSB PGR3
- Process Description for Research Stay Documentation
- Research Stay Aalborg University Business School (template)

**Update from the head of Business school will only be discussed in the meeting if members have questions.**

*Explanation: Update on:*

#### **AACSB accreditation (appendix attached)**

*The third progress report for AACSB was successfully uploaded on the 14<sup>th</sup> February. The progress report is attached. Overall, two aspects were important to ensure. First, the AAUBS strategy had to be finalized, and the school had to be able to illustrate how the new strategy would inform the nine standards of AACSB. Second, we had four standards that needed to be addressed and where we had to ensure that we were living up to the standards and met the required criteria. Regarding all four standards criteria are met and we live up to the requirements, which is reaffirming. Furthermore, we have had ongoing dialogues with our liaison and support from AACSB and they have helped us in the process of aligning AAUBS processes with AACSB. Thus, there is coherence and alignment between internal AAUBS processes and AACSB standards. By April we will hopefully informally be informed about whether we will be able to invite a panel for a visit or the progress report is rejected.*

#### **Process for Strengthening Research at AAUBS (appendix attached)**

*To make sure researchers is supported in having a balance between research and teaching that aligns with the norms given, we presented a process for strengthening research at AAUBS last year. We have now developed templates and a step-by-step guide for colleagues to use when a surplus of teaching is generated or desired. The two documents are a formalization of how a colleague can make an individual agreement with his/her staff manager.*



### **Candidate Reform**

*At the current moment a process has been initiated at AAU where study boards are involved in producing an overall institution plan where the total number of programs and seats that must be transformed into 75 ECTS or more vocational 120 ECTS programs are being discussed. The plan must be final in the end of April. This means that Kristian is in the process of being in dialogue with our study boards. It still looks as if we will have to transform 75% of our cand. merc. programs into 75 ECTS master programs. EBE will probably also be changed and our master's in economy and cand. merc. in Auditing will most likely stay as they are. However, we do not know anything about this before April, so we need to be a bit more patient. Once a decision is made, Kristian will together with Jonas initiate a process where coordinators will be involved in developing and discussing how our master program portfolio will look like and decide how we will be able to implement it.*

*Follow up:*

- *AACSB accreditation – Mette Vinther Larsen will organize two informal information meetings – one aimed at students at AAUBS, and one aimed at colleagues at AAUBS. The purpose is to inform about the process and be in dialogue as to why we are pursuing this accreditation and how it affects our everyday practice. **Anna is in the process of sending out invitations***
- *Mette Vinther Larsen will work on developing an overview of the different kinds of leaders and identify who decides what. In process*

Notes:

### **4. Update from Student representatives and Research Groups (15 min)**

*Explanation: Short update around table*

Notes:

### **5. Follow-up on AAUBS Strategy 2025 - 2027 (15 min)**

*Appendix: AAUBS Strategy 2025-2027*

*Explanation:*

*Focus on this point is to discuss and get you input on how the organization has received the strategy? How have colleagues responded and is there anything we should be aware of?*

*The management team has developed some overall agreements and a philosophy for moving forward in the process of realizing the strategy, and it would be valuable to get your input and reflections on these:*

- *The strategic priorities and key initiatives serve as our guiding compass for the coming three years. We of course must revisit and adjust as we move forward, but decisions – big and small – should be aligned with and help us implement the strategy. Thus, the strategy also helps us to prioritize and focus.*



- *We are all leading different parts of AAUBS and we all in each our way do our best to embed the priorities and key initiatives into daily running procedures so that the strategy is not an attachment but gradually becomes a part of how we solve everyday tasks.*
- *As a central aspect of realizing the strategic priorities and key initiatives we work towards ensuring that with every action we try to strengthen the ties between TAP and VIP based on an understanding of how each employee group plays an equally relevant and valuable role.*
- *We meet four times a year and focus for four hours on discussing the priorities and key initiatives with the purpose of ensuring we are monitoring reviewing progress and can discuss the needs for adjustments and reprioritization. During each meeting we also set aside time to present and thoroughly discuss selected key initiatives with the purpose of sharing knowledge and discuss how the key initiative is linked to other key initiatives and inform our daily practice.*
- *As we invite colleagues to participate in the different key initiatives, we jointly (or in smaller groups) decide if reaching directly out to those of our colleagues who we think it would be meaningful to ask to lead/participate in these processes is beneficial or we prefer a broader reach where colleagues can volunteer. Additionally, allow colleagues to be as empowered as possible, so their good ideas and preferences become the leading principles in realizing the ideas.*
- *As we introduce the strategy to colleagues during morning coffee, we unfold one concrete key initiative at the time. This will then take 12 weeks but is a good investment as we have a strategy that runs for three years and incremental implementation in the right pace and in a meaningful order is prioritized. This means some key initiatives will be presented later than others. However, this enables us to illustrate progress and have time to involve the right internal and external stakeholders in the right pace.*

Notes:

## **6. Planning of Business School Seminar (10 min)**

*Explanation: The purpose of this point is to discuss the theme for our coming Business School seminar. We have two pending topics: AI and neurodivergent students. Furthermore, we also have the Regional Barometer coming up for the first time in 2025. So the overall question I want to discuss with you is what to prioritize and how to make the best out of our 2025 Business School Seminar.*

Notes:

## **7. Welcome to Simon Mou Skogberg as new Head of Secretariat (15 min)**

*Explanation: Simon will give a short presentation of himself and his ambitions for the administration. Furthermore, Simon will give an update on the newly initiated process in the AAU Administration, where different ways to strengthen the AAU Administration is being investigated.*

Notes:

## **8. Information and discussion regarding the working group for strengthened involvement in AAU's department council (15 min)**

*Appendix:*

- *Tidsplan for arbejdsgruppe for styrket inddragelse i institutråd*
- *Kommissorium for arbejdsgruppe for styrket inddragelse i institutråd*
- *Mødemateriale til arbejdsgruppemøde (mail fra Solbjørk)*



- *Kortlægning af institutpraksis*

*Explanation: Discussion of any initiatives that can help to professionalize the councils, so that procedures and decision-making processes provide time and opportunity for real consultation processes and timely information.*

*Including input for the following:*

1. *How can we strengthen staff and student involvement in the department councils across faculties?*
2. *How do we disseminate the recommendations in the organization.*

Notes:

### **9. Discussion of and comments on the document Guidelines for faculty and students (10 min)**

*Appendix: Guidelines for faculty and students*

*Explanation: The study management and the study administration want to refocus on general learning guidelines and learning guidelines online. Are there comments or input on the document? How do we promote these guidelines?*

Notes:

### **10. Approval of Annual cycle of the year 2025 (10 min)**

*Appendix: Annual cycle of the year 2025*

*Explanation: Approval of Annual cycle of the year – do we want to add something?*

Notes:

### **11. Communication from the meeting (5 min)**

*Explanation: What do we need to communicate from the meeting?*

Notes:

### **12. AOB (5 min)**

*Explanation:*

Notes:



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